

FREELANCE PROJECT COORDINATOR - ROLE DESCRIPTION

Freelance Fee	£3,545.28 (Pro rata - based on salary of £24,000)
Working Hours & Project Duration	Freelance rate is calculated at 1 day per week for 9 months but can be worked flexibly in response to the project cycle.
Key Relationships	<ul style="list-style-type: none"> - Kirsty Hendry: Learning & Engagement Manager - Glasgow Sculpture Studios - Mitch Miller: Project Artist - Reuben Aspden & Angela McCormick: Hamiltonhill Claypits Local Nature Reserve - Project Community Team Members - Local residents and community groups
Deadline	Friday 7th May 2021 at 5pm Interviews W/C 17th May

PROJECT OVERVIEW

Glasgow Sculpture Studios and Hamiltonhill Claypits Local Nature Reserve have been working with artist Mitch Miller over the past year or so on a project that looks to capture and document the social history of the Forth & Clyde canal and surrounding area.

Mitch makes participatory artworks that he calls ‘Dialectograms’ that blend comics, maps and ethnography to tell the various stories that make up a specific place or area. To make these artworks, Mitch spends a lot of time getting to know a place, talking with lots of different people and hearing their stories, experiences, and points of view.

For the next phase of this project we’re looking to take a more collective approach to this work. As part of this, we are in the process of appointing 3 people from our local community to form a Community Team who will work closely with Mitch and the Project Coordinator to expand the reach of the project and to help us gather more people’s stories, thoughts, and reflections on our area’s past, present and future.

We’re excited about working in a more collective way but we’ve recognised that involving more people means that we need some dedicated resources to properly support this. The Project Coordinator will play a really key role in ensuring that everyone feels supported and that we’re all keeping in touch and communicating effectively.

ROLE DESCRIPTION & PERSONAL SPECIFICATION

- Provide pastoral and professional support to the Community Team
- Assist with the practical administration and delivery of the project
- Support with the administration of Community Achievement Awards
- Work with project partners to establish and coordinate a Project Steering Group
- Coordinate the collation of materials generated through the project through research, fieldwork, and interviews
- Work with project partners to fulfill project milestones within timelines and budget
- Work with project partners to reach out to as much of the local community as possible
- Work with GSS L&E Manager to carry out effective monitoring and evaluation initiatives, collating information and feeding into reports as required

PERSONAL SPECIFICATION

ESSENTIAL	DESIRABLE
<ul style="list-style-type: none">● Excellent communication skills● Excellent administration and project management skills● Previous experience of community engagement work● Interest in contemporary art and social history & heritage	<ul style="list-style-type: none">● Previous experience of community arts projects● Experience in undertaking project monitoring and evaluation● Experience of recording income and expenditure● Knowledge of and connection to North West Glasgow

We particularly encourage applications from people who have a connection to North West Glasgow, who don't see themselves reflected in the existing stories about the Canal area, who identify as Black, POC, and/or any other underrepresented ethnic groups, who come from lower socio-economic backgrounds, and those who have with disabilities, long-term health conditions and chronic illness.

Application Information Zoom Session | Thurs 22nd April 6pm - 7pm

Please email kirsty@glasgowsculpturestudios.org to book your place

Kirsty Hendry, Mitch Miller, Reuben Aspden will talk more about our work to date and give more context to how the project has developed. We can answer any questions you might have about the role or project. If you'd prefer to ask us questions in a different format please let us know and we can make arrangements for you.

FURTHER PROJECT INFORMATION

About Glasgow Sculpture Studios

GSS the largest art [production facility](#) in Scotland, with specialist workshops in metalwork, woodwork, plaster, resin, ceramics and digital fabrication. We also provide studio space for artists working in these media and more, exploring what sculpture means today.

Our learning and engagement programmes create space for thinking, making, and doing together. We are a space for learning that values trial & error, experimentation, and hands-on experiences.

We build and strengthen relationships between our artists, our communities, and our local environment through creative workshops and projects. We believe that everyone should have the space and time to explore their creativity. We're interested in prototyping new ideas and ways of working together to support and nurture the work of our local communities in North-West Glasgow.

About Hamiltonhill Claypits Local Nature Reserve

Hamiltonhill Claypits Local Nature Reserve was established by Friends of Possilpark Greenspace (FOPG), working with the landowners Scottish Canals and Glasgow City Council.

The Claypits is an area of urban wilderness which runs along the canal from Applecross to Firhill Basins. The site has a wide range of wildlife, varied terrain and habitats with panoramic views of the whole of Glasgow.

As part of the process of the area becoming a nature reserve, the HCLNR MG was established to involve the surrounding communities in running events and ecological, heritage, and arts projects. The HCLNR MG is a group of people who are resident or invested in the local area through their work, with a passion to see the nature reserve become a highly valued and utilised community asset with something for everyone. The HCLNR MG and their partners have already successfully engaged with the local community to increase awareness and use of the site and improve the access to and through it.

About Mitch Miller

[Mitch Miller](#) is a Glasgow based artist who since 2009, has developed a unique approach to community engagement and consultation called Dialectograms. Mitch has used this approach to work with residents, employees, users and visitors to a number of different spaces in Glasgow, including tower blocks, Showman's yards, adventure playgrounds, libraries and community centres. Each Dialectogram blends the memories and experiences of these participants into a work of graphic art that illustrates the social architecture of a place and provides a picture of it from the ground up.